



Data and Documents Archiving for SAP®

Improve operating efficiency and legal compliance with Data and Document Archiving for SAP®

As the volume of business data mounts with every completed transaction, so too do the costs associated with managing it. SAP® databases start to strain under the pressure, preventing users from working efficiently and causing delays to order and invoice processing. Responding to and operating under growing regulatory pressures also becomes increasingly difficult.

There are other challenges to also consider. Each successful back-up and recovery of an expanding database takes longer than before. Implementing upgrades puts a greater strain on resources, both in time and cost. And potential solutions, such as adding hardware to cope with the increasing demands, can involve significant investment.

TerraLink's data and documents archiving solution, which is based on the SAP® Archiving and Document Access application by OpenText™, provides

an elegant, efficient and seamless way to manage and maintain your ever-growing volume of enterprise content.

This best-selling product minimizes database growth, improves performance, and provides convenient access to all archived data directly through the SAP® interface. By providing a single unified platform, it allows businesses to house all documents and content, including content from non-SAP® sources, within a single repository. Furthermore, it can also be used to facilitate a move to SAP HANA® as your underlying database.

Actual customer results

- Annual storage costs reduced by \$30k per Tb
- Operational costs reduced by \$1.2m per year after legacy systems decommissioning
- Database size reduced by 37%

Solution	Customer Value
OpenText Document Access for SAP® Solutions	<ul style="list-style-type: none"> • 360° View on SAP® content • Easy Access, browsing and full text search, less Training • SAP® Process Efficiency • Legacy Decommissioning • Optimize IT & reduce TCO
OpenText Archiving for SAP® Solutions	<ul style="list-style-type: none"> • Access to Content anywhere • Faster processes with SAP® Workflow • Eliminate Paper Inefficiencies • Disaster Protection of Content • Secure long-term Storage

Installing TerraLink's data and documents archiving solution enables archived data to be displayed alongside the online data held in your SAP® database, with user-friendly folder views ensuring continuous and straightforward access to both SAP® and non-SAP business documents. It can run with either SAP S/4HANA® or SAP Business Suite® software and provides online or offline views of archived data across applications and processes.

Selected solution highlights

- Securely archive content in a durable, unalterable and tamper-proof format either through automatic archiving runs at defined periods, or through an ad hoc approach that aligns with your organization's existing policies.
- Scan and digitally store all paper documents, eliminating the costs and inefficiencies associated with maintaining paper archives and manual processes.
- Use SAP® Information Lifecycle Management (SAP® ILM) to successfully facilitate the permanent decommissioning of legacy systems, saving costs without losing access to historic information.
- Quicken system consolidations, upgrades and migrations by combining core SAP® archiving functionality with TerraLink's solution to reduce the database size.
- Improve compliance processes by maintaining long-term storage of data and documents in an environment that facilitates fast and secure accessibility.

How can TerraLink help your business?

- Reduce the total cost of ownership (TCO) of your IT systems by avoiding the need to add costly hardware drives to cope with growing SAP® content databases.
- Maintain the health and performance of your SAP® system by securely archiving older data while minimizing future data growth.
- Enhance security and governance by delivering an environment that keeps current and historic corporate information safe while simultaneously providing instant access to files.
- Reduce storage costs through the digitization of paper files, scanning documents directly into your SAP® system and eliminating the need for physical storage space.

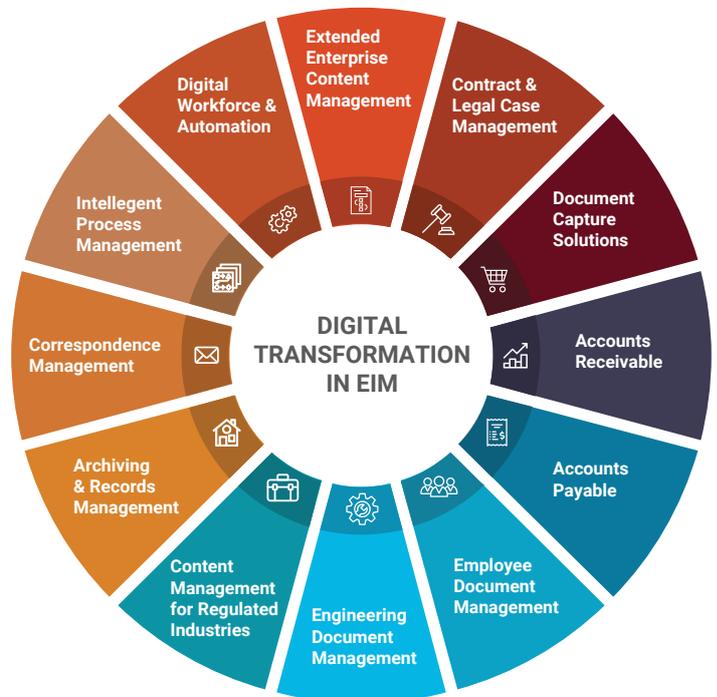
Experts trusted around the world

-  More than 200,000 global users benefit from TerraLink ECM solutions
-  A team of 200+ skilled professionals are ready to implement your solution
-  The average TerraLink team member has 11.4 years' experience
-  TerraLink has been an OpenText Platinum partner since 2009
-  Guaranteed stability, scalability and innovation

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